



Early Help Offer

Providing early help to our pupils and families at Sutton Park Primary RSA Academy means we are more effective in promoting support as soon as we can. Early help means providing support as soon as a problem emerges, at any point in a child's life.

Our Safeguarding team meet formally once a fortnight to discuss any concerns, as well as regular conversations in between. This team includes:

Miss Angela Crawley – Designated Safeguarding Lead (DSL)

Mrs Lorna Weatherby – Deputy Designated Safeguarding Lead (DDSL)

Mrs Bev Morris – Deputy Designated Safeguarding Lead (DDSL)

At these meetings we discuss:

- how the child presents
- behaviour
- attitudes to learning
- friendships
- family concerns
- additional needs
- any support they receive
- general progress
- other agencies involved

This allows us to identify any pupils and families who would benefit from early help and allows us to help them access the services in the school and beyond the school.

At Sutton Park Primary RSA Academy, we meet the needs of our children through a variety of ways:

- Pupil Voice – pupils are actively encouraged to speak about any concerns they have to a member of staff. In lessons children are taught to speak openly about their emotions. Pupils know the staff take all their concerns very seriously.
- E-safety taught as an integral part of the curriculum
- E-safety presentation offered to parents
- Assemblies regularly address safeguarding related topics
- Philosophy for Children is a fundamental part of the curriculum which allows children to share their thoughts in a safe forum
- Whole class Thrive (a social and emotional intervention)
- 1:1 or small group THRIVE for identified pupils requiring additional emotional support
- Regular School Council Meetings
- Staff's Continuing Professional Development (CPD) around supporting emotionally vulnerable pupils
- Senior Leadership Team presence during unstructured times
- School nurse liaises frequently with senior leaders and is able to offer drop in appointments
- The Safeguarding Team liaise with Local Community Police Officers
- Access to counsellors and mentors
- Family support worker available for drop in/quick help appointments for anyone in need
- Increasing parental self-esteem through Family Thrive and Learning
- Nurture group
- Access to the school dog for therapeutic work.

Attendance

Our Deputy Headteacher is the lead on attendance at Sutton Park Primary RSA Academy. She monitors attendance and supports pupils and families with low attendance. The aim is to offer help and solutions to any problems. The school operates a first day response system.

Safeguarding

- All teachers and staff know precisely how to identify and report concerns, via staff training during their induction and our regular updates on safeguarding.
- Child protection files are kept by the DSL.
- Attendance lead follows all relevant Government guidance including Children Missing from Education
- All new staff complete safeguarding inductions.
- We have a designated teacher for children in care.
- We have a record demonstrating that all staff have read and understood Keeping Children Safe in Education (September 2020).

Behaviour for Learning at Sutton Park Primary RSA Academy

The school encourages and rewards pupils for being responsible for their learning and actively teaches these skills through our KASE curriculum. Our curriculum is designed to ensure the children build their **knowledge** whilst having opportunities to develop important **attributes**, like teamwork and empathy. We plan a clear progression of **skills** and provide a wealth of **experiences** to further their engagement and understanding. We therefore call this our KASE curriculum.

Our schools' behaviour policy is followed for pupils displaying unwanted behaviours. We work closely with parents to promote positive behaviour.

Pastoral Support

The Safeguarding Team work with pupils and families to support their needs whilst also signposting them to relevant agencies. With families' consent, we can refer families for further family support.

Family Support Worker

The school has access to a Family Support Worker through the Local Authority's social care team called Worcestershire Children First. They are able to support families through a 'quick help' meeting or for longer periods of times depending on need and capacity.

Special Educational Needs and Disabilities (SEND)

Our SEND coordinator works with children and families with additional needs and can signpost parents to many different agencies.

PREVENT Training – Radicalisation

PREVENT is a Government initiative supporting the prevention of radicalisation and extremism. All of the Safeguarding team have received PREVENT training and have trained the whole staff on how to identify the early stages of radicalisation and what to do. All staff have completed the PREVENT online training.

Child Sexual Exploitation (CSE)

All staff at Sutton Park Primary RSA Academy have been trained to identify early signs of child sexual exploitation. At school we use the CSE Screening tool if we have concerns.

Female Genital Mutilation (FGM)

All staff have received training on FGM. Teachers know how to identify if a child may be at risk. They know the signs to look for and most importantly how to make a referral, following the schools safeguarding procedures.

Designated Safeguarding Lead (DSL)

The DSL ensures rigorous and robust systems are in place within the school to ensure the safety of all of our children.

In Keeping Children Safe in Education 2020 it makes it clear that ALL staff should be aware of their local early help process and understand their role in it. In addition, this statutory document makes it clear that any child may benefit from early help, but all school staff should be particularly alert to the potential need for early help for a child who:

- is disabled and has specific additional needs;
- has special educational needs (whether or not they have a statutory Education, Health and Care plan);
- is a young carer;
- is showing signs of being drawn in to anti-social or criminal behaviour, including gang involvement and association with organised crime groups;
- is frequently missing/goes missing from care or from home;
- is misusing drugs or alcohol themselves;
- is at risk of modern slavery, trafficking or exploitation;
- is in a family circumstance presenting challenges for the child; such as substance abuse, adult mental health problems or domestic abuse;
- has returned home to their family from care;
- is showing early signs of abuse and/or neglect;
- is at risk of being radicalised or exploited;
- is a privately fostered child.

Everyone needs help at some time in their lives and therefore an ethos of early help is important for any school.

The coordinated Sutton Park Primary RSA Academy offer of 'Early Help' for families, is outlined in the table below. We believe that early interventions for children or families, in many cases, will prevent children from experiencing harm. We will refer to appropriate agencies when help is required to support children, young people or families to prevent harm.

All staff must be aware of the offer of early help. At all times all staff will consider if there is any offer of early help that we can make in order to help a child thrive.

We also liaise with other agencies and people within the local community and in the following table are some local and national organisations that can support children, young people and their families.

School & Local Services	
Designated Safeguarding Lead (DSL) Deputy Designated Safeguarding Lead (DDSL)	If you have any safeguarding concerns regarding a child at our school or in the community, then please contact a member of the safeguarding team on 01527 63007/585580 If you think a child or young person is at immediate risk of significant harm then you should contact the Family Front Door (FFD) – 01905 822 666 or in an emergency always call 999.
Senior Leadership Team	Both the Head and Deputy Head Teacher are available at the beginning and ends of the day without an appointment and can be seen during the day by arranging appointments. The School Business Manager (DDSL) is also readily available. School Office: 01562 67742
Thrive	We are a Thrive school and deliver whole class Thrive for all pupils in order to support emotional wellbeing and development. The school has trained Thrive Practitioners who provide 1:1 sessions for identified children.
Mental Health First Aider	We have a trained Mental Health First Aider who is trained to spot signs and symptoms of common mental health issues, provide non-judgemental support and advice and guide the young person or adult to seek the professional support they may need.
The Den – Nurture Provision	The Nurture Group is a small class provision led by a specialist teacher which runs 4 afternoons per week. This intervention supports vulnerable learners to gradually integrate back into their mainstream classroom provision.
Baxter Food Bank	Referrals can be made via email for emergency food as well as staff providing advice and support on a range of different matters. The Senior Leadership team (SLT) can make referrals on behalf of families. Please contact the school office: 01562 67742.
NSPCC	The schools have a long-standing relationship with the NSPCC. We host them in school for assemblies and use their resources from the 'Speak Out, Stay Safe' programme, helping to keep children safe. https://www.nspcc.org.uk/
Curriculum	PSHE is an integral part of the whole curriculum and is woven across all subject areas to broaden children's understanding of strategies to build resilience, mental health awareness and healthy lifestyles. Through our Philosophy for Children (P4C) sessions, children explore concepts such as difference, tolerance, respect and acceptance and are given a valued voice in a safe forum. We also deliver comprehensive PSHE and RSE programmes to further support children's understanding of how to keep safe.
E-Safety	E-Safety is woven across the school curriculum and includes discrete teaching on internet safety through the computing curriculum. The school responds to current trends and concerns and provides information and guidance to parents through text messages, websites and newsletters. Parents are invited to E-safety workshops. Think U know - https://www.thinkuknow.co.uk/ Internet Matters - https://www.internetmatters.org/ Net-Aware - https://www.net-aware.org.uk/
Breakfast Club	A school Breakfast Club is run daily and can be accessed by any of the children without pre-booking.
Change for Life	This is a physical activity intervention targeted at children to help improve confidence, self-esteem, communication and relationship skills. The group is led by the PE Subject Leader.
School Nurse	Our school nurse liaises with the Senior Leaders and can be contacted more regular for support. Parents can self-refer to the school health nurse using the following telephone number: Kidderminster Health Centre - 01562 514555 https://www.hacw.nhs.uk/services/service/school-health-nursing-15/
Family Support Worker	The school has access to a family support worker through Worcestershire Children First.
Here to Help	This is part of Worcestershire's response to Covid19. By accessing this, parents can be signposted to community support which should be sustainable and bespoke for families. www.worcestershire.gov.uk/here2help 01905 768053

Starting Well	<p>The Starting Well service has a parenting and community team that can offer online and telephone support for parents as well as parenting courses.</p> <p>The parenting team can offer 1-1 parenting advice over the phone as well as virtual parenting groups around issues such as supporting children's behaviour, anxiety eating and sleeping routines and can also signpost to agencies that can support parents in their own community.</p> <p>www.startingwellworcs.nhs.uk</p>
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Local and National Services	
Family Front Door to Children's Services	<p>If a member of staff, parent/carer or member of the public thinks a child or young person is at immediate risk of significant harm they should contact the Family Front Door (FFD) – 01905 822 666 or in an emergency call 999.</p> <p>http://www.worcestershire.gov.uk/safeguardingchildren</p>
Worcestershire Safeguarding Children Partnership (WSCP)	<p>Information for parents and professionals across Worcestershire in relation to keeping children safe.</p> <p>https://www.safeguardingworcestershire.org.uk/</p>
Worcestershire Children First	<p>Information regarding the range of support available across Worcestershire.</p> <p>http://www.worcschildrenfirst.org.uk/</p>
Mental Health and Wellbeing	<p>Useful websites can also be found on our school website on the Parental Support page: https://www.suttonparkrsa.co.uk/</p> <p>NHS 111</p> <p>Worcestershire Healthy Minds: https://www.hacw.nhs.uk/</p> <p>MIND: https://www.mind.org.uk/</p> <p>Samaritans: https://www.samaritans.org/</p> <p>MindEd: https://www.minded.org.uk/</p> <p>Every Mind Matters: https://www.nhs.uk/oneyou/every-mind-matters/</p> <p>Mental Health Foundation: https://www.mentalhealth.org.uk/</p> <p>Anxiety UK: https://www.anxietyuk.org.uk/</p> <p>SANE: http://www.sane.org.uk/</p>
Autism	<p>The National Autistic Society has a national helpline, which is available 10am-4pm, Monday to Friday, charged at local rates – 02078332299. They also have a website that offers information sheets and an online enquiry service. The website is very useful for all affected by the disorder, as it offers advice, membership, and listings of courses and other useful resources. www.autism.org.uk</p> <p>Autism West Midlands – Family Support Service Helpline: 0303 030 0111 They are the leading charity in the West Midlands for people affected by autism, offering free information, advice and support for children with Autistic Spectrum Disorder and their families. Helpline is available Monday to Friday 10am-2pm. www.autismwestmidlands.org.uk</p> <p>MENCAP Mencap is a charity established to assist people with learning disabilities. They have a free helpline available 24 hours a day, 7 days a week, and provide an email address for any questions. Their website is very informative; it includes advice on money and benefits, leisure and community services, and general advice for all concerned. Helpline: 0808 808 1111 www.mencap.org.uk</p> <p>Hansel and Gretel Support Group the Hansel & Gretel Support Group is run for children and young people with special educational needs, family members and extended family and friends. Telephone: 07525 668608 http://hanselgretel.org.uk</p> <p>Public Autism Awareness - This site is designed for parents, teachers, carers and YOU. It offers a gentle step by step guide through the interesting and fascinating all-consuming world that is Autism. Look upon the site as a signpost, if you have a</p>

	question about autism or related disorders. If you simply want to talk to others or pass some information on, then you can do that here also. www.paains.org.uk
Barnardo's	The largest and oldest national children's charity in the UK helping children through the trauma of sexual abuse and exploitation. They provide support for young people in care – and they don't forget about them when they leave the care system. Their specialist workers support families through domestic abuse, mental health problems, prison sentences, asylum seeking and much more. https://www.barnardos.org.uk/
Bereavement	Kemp Hospice https://www.kemphospice.org.uk 41 Mason Road, Kidderminster, DY11 6AG 01562 756000 Winston's Wish https://www.winstonswish.org
Bullying / Cyberbullying	If your child is being bullied at school please speak to the Head teacher or Deputy Head teacher by phoning the school office 01562 67742. Useful websites: National Bullying Helpline https://www.nationalbullyinghelpline.co.uk/kids.html Bullying UK - https://www.bullying.co.uk/ Childline - https://www.childline.org.uk/ KidScape - https://www.kidscape.org.uk/
Childline	Childline is a free, private and confidential service for young people and is here to help anyone under 19 in the UK with any issue they're going through. You can talk about anything. Whether it's something big or small, our trained counsellors are here to support you. https://www.childline.org.uk/
Child Criminal Exploitation 'County Lines'	County Lines is where illegal drugs are transported from one area to another, often across police and Local Authority boundaries (although not exclusively), usually by children or vulnerable people who are coerced into it by gangs. For more information please visit: https://www.nationalcrimeagency.gov.uk/what-we-do/crime-threats/drug-trafficking/county-lines
Child Sexual Exploitation (CSE)	Child sexual exploitation (CSE) is a form of sexual, emotional and physical abuse of children. It can be difficult to recognise the warning signs of child sexual exploitation, as they are similar to the challenges that all parents of adolescent or near-adolescent children face. More advice can be found here: PACE - https://paceuk.info/about-cse/what-is-cse/
Children Missing in Education	Children Missing in Education (CME) refers to any child of compulsory school age who is not registered at any formally approved education activity and has been out of school for at least 4 weeks. The Worcestershire website is listed below: http://www.worcestershire.gov.uk/info/20595/behaviour_and_attendance/293/children_missing_education
Children with family members in prison	For families needing support for children whose family member(s) are in prison please refer to the Barnardo's website: https://www.barnardos.org.uk/what-we-do/helping-families/children-with-a-parent-in-prison
Children and the court system	Children are sometimes required to give evidence in court, either for crimes committed against them or for crimes they have witnessed. There are two guides to support these children which can be found at www.gov.uk – 'Young witness booklet for 5 to 11-year olds', and a document called 'Going to court and being a witness age 12 to 17'.
Domestic Abuse	Women's Aid - https://www.womensaid.org.uk/ If you are in need of information and support, please email at helpline@womensaid.org.uk or contact a local domestic abuse service by

	<p>using our Domestic Abuse Directory www.womensaid.org.uk/domestic-abuse-directory.</p> <p>If you are in immediate danger please call 999.</p> <p>Mankind - https://www.mankind.org.uk/ for male victims of domestic abuse: for confidential help call 01823 334244</p> <p>If you are in immediate danger please call 999.</p>
Dyslexia	British Dyslexia Association - https://www.bdadyslexia.org.uk/advice/children
Early Help	Early Help means providing support as soon as a problem appears, to stop it getting worse. This could be at any point during a child's life, from birth to young adulthood. For information regarding support available in Worcestershire please visit: http://www.worcestershire.gov.uk/earlyhelpfamilysupport
Fabricated or induced illness (FI)	Fabricated or induced illness (FI) is a rare form of child abuse. It occurs when a parent or carer exaggerates or deliberately causes symptoms of illness in the child. For further information please visit: https://www.nhs.uk/conditions/fabricated-or-induced-illness/
Faith Abuse	Faith and belief-based child abuse, including practices around 'spirit possession' and 'witchcraft' is a hidden crime, which makes it difficult to quantify in terms of magnitude. For further information visit: https://www.gov.uk/government/publications/national-action-plan-to-tackle-child-abuse-linked-to-faith-or-belief
Female genital mutilation (FGM)	Female Genital Mutilation (FGM) comprises of all procedures involving partial or total removal of the external female genitalia. FGM is illegal in the UK and reporting is mandatory by the person who it is disclosed too. Read http://www.nhs.uk/Conditions/female-genitalmutilation for NHS information and signs of FGM.
Forced Marriage	UK Forced Marriage unit Telephone; 02070080151 https://www.gov.uk/guidance/forced-marriage
Gangs and Youth Violence	Victim Support: https://www.victimsupport.org.uk/node/1770 Catch 22: https://www.catch-22.org.uk/offers/gangs/
Gender-based Violence	West Mercia Rape and Sexual Abuse https://www.wmrsasc.org.uk 01905 724514
Gender Identity Issues	The Gender Trust provides a listening ear, caring support and an information centre for anyone with any questions concerning their gender identity or whose loved one is struggling with gender identity issues. www.gendertrust.org.uk
Home School Support	Worcestershire Home Educators Website http://www.worcestershire-home-educators.co.uk/
Honour-based violence (HBV)	Karma Nirvana is an organisation which supports people affected by HBV and forced marriage. Further information can be found at https://karmanirvana.org.uk/
Preventing Radicalisation and extremism	The PREVENT Duty www.educateagainsthate.com is the Government website providing information and practical advice for parents, teachers and school leaders regarding protecting children from radicalisation and extremism.
Private Fostering	National Fostering Agency (NFA) 0808 284 9226 https://www.nfa.co.uk/ Kinship Care Kinship care means that relatives or friends look after children who cannot live with their parents. Visit this website for more information: http://www.worcestershire.gov.uk/info/20501/children_young_people_and_families

Sexting	NSPCC website http://www.nspcc.org.uk/preventing-abuse/keepingchildren-safe/sexting
Sexual violence and sexual harassment between children in schools and colleges	Children and Young People Sexual Assault Referral service in the West Midlands 0808 196 2340 https://www.westmidscyps.co.uk/
Stalking	National Stalking Helpline www.stalkinghelpline.org
StarLine Home Learning	A home learning telephone helpline to support parents and carers nationwide. StarLine can help parents and carers in the following ways: By providing access to a team of qualified teachers, education and parenting experts. By focussing on providing practical ideas, support and reassurance. By offering tips, techniques and resources to enable parents to give their children the support they need to continue learning while schools are closed. By supporting family wellbeing and mental health. By covering all phases of education and subjects plus behaviour, pupil wellbeing and SEND. StarLine is available to parents and carers of pupils from all schools nationwide. It's Free, confidential advice available six days a week by phoning the StarLine team on 0330 313 9162. For more information, visit www.starline.org.uk or follow @StarLineSupport on Twitter.