


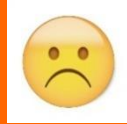





School Attendance Information

There are **190** days in a school year which leaves **175** days to spend on family time, shopping, appointments and other things.

190 DAYS 100%	183 DAYS 96%	179 DAYS 94%	175 DAYS 92%	More than 18 days absence less than 90%
				
Very best chance of success	Off to a flying start	Less chance of success	Harder to make progress	Persistent Absentee (your child misses a lot)

There is a link between good school attendance and a high attainment level.

- Regardless of the reason, if your child is absent from school, it will impact on their learning.
- Parents/carers are legally responsible for ensuring their child attends school on time every day.
- The easiest way to ensure your child attends school on time every day is to establish a **GOOD EVENING AND MORNING ROUTINE** - if the mornings are hectic in your household, prepare as much as possible the night before.

Medical Appointments

Where possible all appointments should be booked outside of school hours. Specialist appointment letters need to be seen by the school office/class teacher.

Too ill to attend school?

Children can attend school with minor ailments (toothache, headache, stomach ache, cold, sore throat). Over the counter medicines can be given before school. School will contact you if they become too ill to remain in school.

[Is my child too ill for school? - NHS \(www.nhs.uk\)](http://www.nhs.uk)

Absence during Term Time

Children must not be absent from school for :

- day trips
- shopping
- birthdays
- parent/carer or sibling illness

Reporting Absence

It is a parent/carer's responsibility to notify school if their child is absent by 8:15am on the first day of absence. A reason must be provided.

Persistent Absence

Any child with attendance below **90%** regardless of the reason for the absence is considered to be a persistent absentee. This equates to just 2 days each month.

IS YOUR CHILD A PERSISTENT ABSENTEE?

Statistics show that persistent absentees are less likely to achieve their full potential.

Unauthorised Leave in Term Time (Holidays)

Holiday in term time will be unauthorised except in exceptional circumstances. Planned Absence Request forms are available from the school office.

Fines of £60 per parent/carer, per child may be issued where unauthorised leave has been taken during term time.